

# Cover Letter

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**Subject: Application for Junior IT Technician / Internship Position**

**Dear Hiring Manager,**

I am writing to express my interest in a Junior IT Technician position or an internship within your company. As a student currently pursuing a Middle Grade Vocational Training in Microcomputer Systems and Networks at Institut Castellbisbal, I am eager to apply my technical skills and professional work ethic to a dynamic IT environment.

Through my studies, I have gained hands-on experience in Windows 10/11 environments, hardware assembly, and preventive maintenance of equipment and networks. Additionally, I have developed a solid foundation in software tools such as Google Workspace (Drive, Docs, Sheets) and WordPress, which I use daily to manage my projects and my professional portfolio.

What sets me apart is my background in the service sector. My experience as a Server at Grupo Andilana has allowed me to develop essential "soft skills" that are crucial in the IT industry:

- Problem-solving: The ability to handle high-pressure situations and find quick solutions.
- Teamwork: Integrating into fast-paced teams to achieve common goals.
- Customer Service: Communicating effectively and professionally with diverse users.

With a B2 level of English, I am fully capable of working in international environments and handling technical documentation in English without difficulty.

I am a highly motivated individual with a fast learning curve and a positive attitude. I am convinced that my combination of technical training and customer-facing experience makes me a versatile candidate for your team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my profile aligns with your company's needs in an interview.

**Sincerely,**

**Joel Aranda Cárdenas**

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